

ASSESSMENT FELLOWSHIP

— LEARNING OUTCOME
ASSESSMENT COMMITTEE



INSTRUCTIONS

In keeping with Onondaga Community College's long-term commitment to learning outcome assessment, the Learning Outcome Assessment Committee is inviting faculty to apply for Assessment Fellowships to strengthen campus programs and disciplines.

Fellows will identify gaps or issues within their program or discipline and use the Assessment Fellowship to strengthen and improve the point at issue. Fellows will outline the work and timeline of the project, justify a stipend amount, and will indicate deliverables that will be sent to LOAC and Academic Affairs. All Assessment Fellows will need to identify a deliverable to document the project work and how the program and discipline gaps and issues were addressed.

The goals of the Assessment Fellowship program will be to:

- Demonstrate action toward mitigating program pain points and to improve student success.
- Continue to establish or refine clear, measurable expected outcomes of student learning at the course and/or program level using College-approved processes.
- Work closely with colleagues to facilitate course-level and program-level assessments, including all modalities (face-to-face, hybrid, online, concurrent) in courses identified by the program/discipline as high risk.
- Ensure that students have sufficient opportunities to achieve course and program outcomes.
- Use the results of that assessment to enhance student learning and program growth.

Process Overview:

1. **LOAC Review:** Completed application undergo initial review and evaluation by the Learning Outcome Assessment Committee.
2. **College Provost Approval:** Approved applications are then forwarded to the Provost for further assessment and endorsement.
3. **Project Contract:** Following the Provost's approval, the project team will sign a contract acknowledging the scope of the project, the stipend amount, and deliverable dates. Once the contract is signed, faculty may begin work on the Assessment Fellowship.

The Learning Outcome Assessment Committee is excited to see programs and disciplines take action toward strengthening our campus. If you need assistance completing the Assessment Fellowship application, please email the Chair of LOAC.

Learning Outcome Assessment Committee

LOAC@sunyocc.edu

www.sunyocc.edu/LOAC

THANK YOU FOR YOUR SUBMISSION

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OVERVIEW INFORMATION

Faculty Name:

Dept:

Email:

Stipend Request:

Project Title and Project Description:

Is there documentation of this program gap in assessment reports, self-study reports, program review documentation, or curriculum maps?

Yes No

If yes, include the document with your project proposal.

If no, explain how this program gap was identified and justify this assessment.



PROJECT OVERVIEW

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PROJECT TIMELINE & DELIVERABLES

Use the space to create a timeline that outlines work associated with this project, and justify the amount of funds requested for.

Large empty light blue rectangular area for creating a project timeline and justifying the amount of funds requested.

Final Deliverable Date:

Light blue horizontal bar for entering the final deliverable date.

SIGNATURE

Project Team:

Light blue horizontal bar for entering the project team name, with a thin blue underline below it.

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PROJECT TIMELINE

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RUBRIC

Is the gap / issue documented in reports? Yes No

Stipend Amount: Support Does Not Support

If no, supported amount:

Evaluation Criteria:	Inadequate (1)	Minimally (2)	Meets (3)	Exceeds (4)
How effectively does the proposal convey the significance and need for this assessment fellowship?	<i>The significance and need for the fellowship are unclear or irrelevant.</i>	<i>The significance and need are somewhat clear but lack relevance.</i>	<i>The proposal clearly conveys the significance and need for the fellowship.</i>	<i>The proposal articulates a compelling and urgent need for the fellowship.</i>
How effectively has the applicant/team outlined the relevance of the project to gaps and issues within their program or discipline?	<i>Fails to outline relevance; lacks identification of key gaps or issues.</i>	<i>Outlines relevance minimally; identifies few gaps or issues.</i>	<i>Effectively outlines relevance to identified gaps or issues.</i>	<i>Exceptionally details relevance with comprehensive identification of gaps.</i>
How well has the applicant/team conveyed a thorough timeline and deliverables that aptly apply to the project?	<i>Timeline and deliverables are unclear, inapplicable, or impractical.</i>	<i>Timeline and deliverables lack detail but have some applicability.</i>	<i>Timeline and deliverables are thorough and aptly apply to the project.</i>	<i>Timeline and deliverables are exceptionally detailed and perfectly aligned with project goals.</i>
Comprehensive evaluation of the application and project:	<i>Application lacks coherence and fails to form a convincing argument.</i>	<i>Application forms a basic argument with some coherence.</i>	<i>Application is well-formulated and makes a convincing argument.</i>	<i>Application is exceptionally well-crafted, forming a compelling, persuasive argument.</i>

Total Points:

Project Status Approved Denied Approval

12-16 Points: Recommend for Approval

8-11 Points: Return for Improvements

0-7 Points: Denied Approval