**Participant Commitment Agreement**

To be a participant in good standing with TRIO, I understand that my responsibilities are as follows:

1. Every semester my TRIO navigator and I will assess my academic standing and develop an academic plan to:
	1. review my academic plan and conduct a mid-semester progress review, and
	2. discuss my academic goals and plan next semester’s schedule.
2. I agree to meet with my TRIO navigator at least twice a semester.
3. I agree to attend each class every day while it is in session unless otherwise restricted.
4. I agree to attend tutoring when needed until my grades are improved or until the assignment has been completed.
5. I agree to attend a minimum of one TRIO-sponsored workshop or activity each semester.
6. I agree to speak with a financial aid counselor at least once each semester.
7. I agree to contact my TRIO navigator any time a change is made to my class schedule.
8. I agree to attend one office hour for each of my classes each semester.
9. I agree to notify my instructors of any absences and make up any missed assignments as soon as possible.
10. I agree to follow the OCC Student Code of Conduct.
11. I agree to notify TRIO staff of changes in my address or phone number, to respond in a timely manner to phone calls, emails, and letters from the office.
12. I agree to allow my name and/or picture to be published in the program newsletters, publications, displays, and/or websites if I make the Dean’s List, graduate, earn a scholarship or award, or participate in a TRIO event.
13. If I miss more than two (2) appointments (counseling, mentoring, or tutoring) without calling to cancel, I understand I may be released from the program.

**Additional Requirements for Students on Academic Probation**

If you are on academic probation, this would apply:

* I agree to attend a minimum of one tutoring session per week that will be specially designed to bring up my GPA.

**Program Dismissal:**

If the program requirements are not met, you will be dismissed from the program.

You would have to appeal for reinstatement.

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I understand that I must sign this Participant Commitment Agreement to be officially accepted into the TRIO program. I agree to the terms of this contract and if I have any changes in my contact information, I will contact my TRIO navigator.

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ School ID #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Semester:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_