

**Onondaga Community College Board of Trustees
Board Meeting
Tuesday, June 28, 2022
9:30 a.m. – 10:30 a.m.
Whitney 210
Presiding: Trustee Melanie Littlejohn, Vice-chair**

Trustees: Jaime Alicea; Dr. Donna DeSiato; Melanie Littlejohn; Paul Mello; Tara Owens; Neil Strodel; Mark Tryniski

Staff: Dr. Casey Crabill; Anne DeLand; Dr. Karen Fabrizio; David Furney; Julie Hart; Kelly Larrivey; Mark Manning; Roger Mirabito; Michael O'Connor; Buffy Quinn; James Resti; Susan Tormey; Dr. Scott Schuhert; Anne Marie Smith; Timothy Stedman; Dr. Christopher Thuot; Nina Tamrowski; Anastasia Urtz; Steffani Williams

Guests: Dr. Warren Hilton

Call to Order

At 9:35 a.m., Trustee Littlejohn called the board meeting to order.

Executive Session

At 9:35 a.m., Trustee Littlejohn called for a motion to enter into Executive Session under the provisions of Section 105, Article 7f of the Public Officers Law to discuss financial matters. **On motion by Trustee Alicea and seconded by Trustee Mello, the Board of Trustees unanimously approved a motion to enter into Executive Session.**

At 9:45 a.m., **on motion by Trustee Alicea and seconded by Trustee Tryniski, the Board of Trustees unanimously approved a motion to move out of Executive Session and return to the board meeting.**

Consent Agenda

On motion by Dr. DeSiato, and seconded by Trustee Tryniski, the consent agenda was unanimously approved.

Chair's Report

***Resolution to approve the 2022-23 Slate of Officers**

On motion from Trustee Alicea and seconded by Trustee Tryniski, the resolution to approve the 2022-23 slate of officers was unanimously approved.

Trustee Conflict of Interest

Trustee Littlejohn explained to Trustees that included in their packets is the annual conflict of interest forms and policy. She asked they review them and complete and return the disclosures to Julie Hart.

*Resolution to approve May 20, 2023 at the date of the 60th Commencement Ceremony
On motion from Trustee Owens and seconded by Trustee Alicea, the resolution to approve May 20, 2023 as the date of the 60th Commencement Ceremony was unanimously approved.

*Resolution to approve the Onondaga Community College Association, Inc., 2022-23 Operating Budget and Fees
On motion from Trustee Owens and seconded by Trustee Tryniski, the resolution to approve the Onondaga Community College Association, Inc., 2022-23 Operating Budget was unanimously approved.

*Resolution of Appreciation to Trustee Neil Strodel
On motion from Dr. DeSiato and seconded by Trustee Tryniski, the resolution of appreciation to Trustee Neil Strodel was unanimously approved.

*Resolution to approve President Emeritus status for Dr. Kathleen Crabill
On motion from Trustee Alicea and seconded by Trustee Tryniski, the resolution to approve President Emeritus status for Dr. Kathleen Crabill was unanimously approved.

*Resolution to approve the naming of Crabill Commons
On motion from Dr. DeSiato and seconded by Trustee Alicea, the resolution to approve the naming of Crabill Commons was unanimously approved.

*Resolution for Defense and Indemnification of Dr. Kathleen Crabill and Mr. David Wall
On motion from Trustee Strodel and seconded by Trustee Alicea, the resolution for defense and indemnification of Dr. Kathleen Crabill and Mr. David Wall was unanimously approved.

President's Report

*Resolutions of appreciation for Retirees, Distinguished Retirees, and Faculty Emeritus
On motion by Trustee Tryniski and seconded by Trustee Owens, the resolutions of appreciation for Retirees, Distinguished Retirees, and Faculty Emeritus, were unanimously approved.

Annual Institutional Review Board Report

Dr. Crabill noted that in the Trustee packets was the annual update for the Institutional Review Board. Federal compliance requires we have the IRB, particularly one that is tuned in to the research that takes place on campus. It allows us to maintain the security of participants in the surveys and research that takes place on campus. This report confirms that we are adhering to the necessary compliance.

SUNY Updates

Dr. Crabill continued her report with a SUNY update. She explained that incoming president, Dr. Warren Hilton, joined her at the recent NYCCAP presidents meeting held in Saratoga Springs June 26 & 27. She hopes he found the meeting beneficial. OCC is trying to obtain a portion of the funding that SUNY just received from New York State. There is a process by which we

apply for these funds - \$60 million total. Dr. Crabill has also learned that SUNY plans to continue current COVID protocols for the fall 2022 semester.

Presidential Evaluation

Dr. Crabill reminded Trustees that she would be sharing her final presidential evaluation with them soon and would encourage them to share any feedback with Trustee Sindoni.

Committee Reports

Finance, Audit and Compliance Committee

No report at this time.

Education Committee

No report at this time.

OCC Foundation

Trustee Littlejohn introduced Trustee Strodel for the OCC Foundation report. Trustee Strodel commented that the Foundation had their last meeting on May 18, 2022. The Foundation heard from Maurice Brown, both an alumni and Student Success Coach in the School of Liberal Arts, about the Extraordinary Men of Distinction. This program provides brotherhood, scholarship, and leadership, striving to ensure men of color at Onondaga Community College feel supported, acknowledged, heard, and challenged. Two members, Jerrell Rogers and Angel Gonzalez, told us their story and demonstrated how the Extraordinary Men of Distinction program provides each member with the skill set to persist through community college and ultimately serve as leaders in their community. These men were excellent examples of OCC students and we are proud to support them through OCC Foundation funding. Director Dennis Hebert, class of 1967, was resolved a Director Emeritus for his years of unwavering and steadfast commitment to the success of Onondaga Community College. The Foundation reported total contribution revenue of about \$1.36M and an investment loss of approximately \$2.1M. Total program expenses are just under budget at \$722,000 and fundraising and management expenses are all under budget. The net deficit for the foundation at this time is approximately \$1.8M driven mostly by market volatility and investment unrealized losses. This results in total net asset as of April 30th of \$20.4M. Since the report provided to the OCC Foundation Board, the Foundation has been notified of a \$10,000 grant from Bank of America for to support healthcare programs as well as \$40,000 from the Community Foundation for the OCC Advantage Program. The Foundation is planning two major events that would benefit from the Trustees presence. There will be a reception to welcome Dr. Hilton to the college at The Basketball Tournament on July 22nd and the OCC Cruise & Views Car Show returns to campus on September 24th.

There being no further business, Trustee Littlejohn adjourned the board meeting at 10:17 a.m.

Prepared by:

Julie Hart
Secretary, Board of Trustees

Submitted by:

Melanie Littlejohn
Vice-chair, Board of Trustees