

**Onondaga Community College Board of Trustees  
Finance, Audit & Compliance Committee Meeting  
Tuesday, September 27, 2022  
8:00 a.m. – 8:30 a.m.  
Whitney 210  
Presiding: Trustee Mark Tryniski, Chair**

**Trustees:** Jaime Alicea; Hannah Durand; Melanie Littlejohn; Paul Mello; Tara Owens; John Sindoni; Mark Tryniski

**Staff:** Stephanie Aldrich; Dr. Agatha Awuah; Kathy D’Aprix; Anne DeLand; David Furney; Julie Hart; Dr. Warren Hilton; Linda Kelley; Michael O’Connor; Bridget Scholl; Dr. Scott Schuhert; Anne Marie Smith; Timothy Stedman; Dr. Christopher Thuot; Anastasia Urtz; Dr. Larry Weiskirch

**Call to Order**

At 8:01 a.m., Trustee Tryniski called the Finance, Audit & Compliance Committee meeting to order.

**Recommendation of the June 28, 2022 Finance, Audit & Compliance Meeting Minutes**

Trustee Tryniski requested a motion to recommend the June 28, 2022 Finance, Audit & Compliance meeting minutes. **On motion by Trustee Alicea and seconded by Trustee Sindoni, the June 28, 2022 Finance, Audit & Compliance meeting minutes were unanimously recommended.**

**Updates**

**The Bonadio Group**

Trustee Tryniski introduced Stephanie Aldrich, Assistant Vice President of Finance, who introduced Jonathan Miller of the Bonadio Group to provide an update on the audit process. Mr. Miller reviewed the engagement scope and timeline; audit risk scoping; fraud risk and responsibilities; current industry developments; and current accounting developments. He explained that preliminary field work began in July 2022 with final audit fieldwork starting in October 2022 culminating with the final audit presentation to the Board of Trustees in January 2023.

**Old Business**

**Compliance Update**

Ms. Aldrich continued her report by introducing Anne DeLand, Director, Compliance & Auxiliary Services, to provide an update on compliance. Ms. DeLand reported current compliance activities include Article 129A – Advisory Committee on Campus Security – was submitted along with committee membership, findings and recommendation report, and the certificate of compliance. Other activity included the submission of the SUNY 2022-23 operating budget and textbook pricing.

## **New Business**

### **Fall 2022 Preliminary Enrollment Update**

Ms. Aldrich continued her report with an update on enrollment. As of 9/19/22, enrollment is down in total credit hours 8.3% compared to this same time last year.

### **Supplemental HEERF Stimulus Funding**

Ms. Aldrich continued her report with an update on supplemental HEERF Stimulus Funding. She explained that the College has received an additional HEERF award of \$1.6 million. The institutional portion will be used to discharge student debt and replace lost revenue for a total of \$808,180. The remainder – student portion- will be used for emergency grants to students.

### **SUNY Funding Towards Enrollment Initiatives**

Ms. Aldrich continued her report with an update on SUNY funding towards enrollment initiatives. As part of the 2022-2023 state budget, SUNY Administration was allotted \$60M towards enrollment initiatives to be allocated to the state operated campuses and community colleges. OCC was awarded \$1,437,721 out of the \$60M allocation. Campuses were required to provide a proposed enrollment plan to SUNY Administration by September 15, 2022 (OCC submitted on 9/14/22). The primary focus was:

- Surgical Technology AAS – increase enrollment from one cohort of 24 each fall to two cohorts of 24 each fall and spring;
- Diesel (new credential) – expanding into Diesel Technology will expand enrollment into populations specifically looking to specialize in that sector;
- HVAC/R – Commercial (new stackable pathway) – support training beyond residential HVAC specifically looking at commercial HVAC, commercial and industrial refrigeration and air filtration systems that are needed in cleanroom situations.

Funding will be used for instructors, curriculum development & consultants, equipment, tools, supplies, student certification exams and targeted marketing.

There being no further business, Trustee Tryniski adjourned the Finance, Audit & Compliance Committee meeting at 8:29 a.m.

Prepared by:

Julie Hart  
Secretary, Board of Trustees

Submitted by:

Mark Tryniski  
Chair, Finance, Audit & Compliance Committee